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2025 Civil Legal Counsel Projects Program Data and Information

Collection Requirements

It is critical for leadership to understand that all grantees of the DC Bar Foundation's Civil Legal Counsel Projects Program are required to collect data and report information under the Expanding Access to Justice Amendment Act of 2017. Please be aware that evaluation requirements evolve and emerge as necessary. At a minimum, grantees are required to report the following to the DC Bar Foundation every six (6) months.

1. The client demographics of those served under this program. This will include the client's gender, race, ethnicity, age, election ward of residence, and income.
 - Gender categories to be collected are the same as the Office of Victim Services and Justice Grants. These are: Male, Female, Transgender Male, Transgender Female, Unlisted, and Unknown.
 - Race and ethnicity categories to be collected are those used by the U.S. Census Bureau. For race, these are: Black or African American, Asian American, Native Hawaiian or other Pacific Islander, American Indian/Alaska Native, White, and Other or Multiple Races. For ethnicity, these are: Hispanic or Latino, or NonHispanic or non-Latino.
 - Age categories are to be separated into four segments. These are: Under 18 years old, 18-35, 36-59, and 60 and Older.
 - Income is to be separated into three categories. These are: Above 200% of the current Federal Poverty Guidelines (FPG), between 200% and 150% of the current FPG, and between 149% and 100% of the current FPL.
2. The legal services (brief services, extended representation, etc.) provided to each client with these funds.
3. The legal outcomes for each client served under this program. (i.e., delayed eviction to find time for alternative housing, forced to pay full damages to landlord, etc.)
4. An evaluation of implementation challenges and recommendations for future improvements, which will include data that is not identified above.
5. An assessment of unmet legal needs in the provision of services under this program.
6. Any additional data to be determined by the DC Bar Foundation at a later date.

I hereby certify that I have read, and understood, the above data collection requirements, and if chosen for a grant under this program, I will comply with all guidelines, which may include committing staff time to duties related to data collection and management.

Signature of Executive Director

Name and Title

Date