

Semiannual Programmatic Report Outline Access to Justice Grants Program

GENERAL INFORMATION

A. Grantee Information (REQUIRED)

1. Organization Information

- a. Organization Name
- b. Current Legal Services Department Staffing
- c. Contact Person for Report

2. Project Information

- a. Project Title
- b. Grant Amount

DATA COLLECTION

B. Services Provided/Performance Measures (REQUIRED)

1. Project Staffing

- a. Number of attorney full-time equivalents handling cases
- b. Number of paralegal full-time equivalents
- c. Number of other personnel full-time equivalents
- d. Staffing of community offices

2. Legal Services Provided to Low-Income DC Residents

- a. Number of low-income DC residents whose cases were accepted for legal assistance
- b. Number of low-income DC residents served through direct legal assistance, trainings, legal information, and pro bono efforts
- c. Number of cases accepted for legal assistance of DC residents – total and breakdown by level of assistance (e.g. advice/legal counsel, brief services, extended representation and systemic work)
- d. Number of clinics held and number of DC residents attending

3. Accessibility of Legal Services

- a. Number of low-income residents served by Ward

4. Outreach, Training and Collaboration

- a. Number of DC residents who received legal information through outreach materials
- b. Number and types of community legal education events held
- c. Number of DC residents attending community legal education events
- d. Number and types of trainings for other DC organizations, and number of people trained
- e. Collaborations with other organizations or agencies

5. Performance measures for PRO BONO DEVELOPMENT

- a. Number of pro bono attorneys recruited
- b. Number of pro bono attorneys who participated
- c. Number of trainings held for pro bono attorneys
- d. Number of pro bono attorneys trained
- e. Number of cases placed with pro bono attorneys
- f. Number of cases co-counseled with pro bono attorneys
- g. Law firms with which the project partnered for pro bono assistance

NARRATIVE

C. [Final Report Only] Systemic/Impact Cases and Projects (OPTIONAL): if the ATJ project includes systemic work (i.e. impact work), the grantee reports on the status of that work and achievements during the reporting period.

D. Alignment with DCBF Funding Priorities (REQUIRED): Provide brief narrative responses (max. 100 words each) indicating the project's most significant achievements during the reporting period on any of the following priorities that are applicable to the project:

1. Addressing specific priorities of the ATJ Grants Program: that is, (a) serving underserved areas in the District; (b) addressing housing-related matters; and/or (c) supporting a shared legal services interpreter bank;
2. Expanding the number of DC residents who are provided with legal assistance;
3. Avoiding duplication of services;
4. Making legal assistance more accessible to low-income DC residents;
5. Expanding pro bono participation;
6. Leveraging DCBF resources; and,
7. Testing innovative approaches for aligning with the above priorities.